



## CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP

### Ronkonkoma Middle School

501 Peconic

Street, Ronkonkoma, New York 11779-6860

(631) 467-6000 Fax: (631) 467-6003

Joseph T. Centamore, Ed. D.  
*Principal*  
*Superintendent of Schools*  
*Principal*

Joseph C. Licato,  
  
Justin Bradley, *Assistant*

August 2023

Dear Students and Parents,

This year the students will report to school as indicated below. The following is some important information for use on opening day and throughout the school year:

**SCHOOL OPENS – ALL GRADES (6-7-8) on WEDNESDAY, SEPTEMBER 6, 2023 at 7:49 a.m.**

- ✓ All students should be at the bus stop at approximately **7:10 a.m.**
- ✓ When students arrive, they should report directly to **homeroom**. Homeroom is the student's Period 1 class.
- ✓ Locker assignment is included on the student's schedule.

### **SCHEDULES**

Students with schedule problems should contact the Guidance Office at: **467-6000, ext. 4046 between 8 a.m. and 2 p.m.**

Students are assigned Guidance Counselors by the following alphabet designations:

A – F	Mrs. Justino
G – O	Mrs. DiMaio
P – Z	Ms. Vassallo

### **BUS PASSES**

**Your bus pass, if you are eligible for one, will be mailed to you directly from our Transportation Department.** The bus pass shows your bus stop, route number, and the time you should be at the stop. If you have any questions or concerns regarding bus passes, **please contact the Transportation Office at: 244-2200.**

**INTERIOR SECURITY DOORS** – RMS has a Visitor Management System that requires all visitors to have their driver's license scanned by a member of the Security Staff. The Security Guard will then print and issue a self-adhesive visitor pass.

### **FREE OR REDUCED LUNCH**

If a student qualifies for a free or reduced lunch, please complete the form, click on the appropriate link, and return it to the **Nurse's Office**.

### **AGENDA BOOK**

This year each student will be issued an "Agenda Book." All assignments and other information must be recorded in these books. Parents should review the book, the assignments, and the homework that is required on a daily basis. Weekly progress reports are included in both books and parents may request that teachers complete them through the Guidance Office. This serves as an important avenue of communication between the home and school. We encourage phone calls and please feel free to schedule meetings with teachers/counselors and administrators through our Guidance office.

### **ATTENDANCE PROCEDURES**

When a student is to be absent, a call to the Attendance Office on the day of absence is **mandatory**. Please call **467-6000, ext. 4005**, after 7:00 a.m. and prior to 7:30 a.m.

It is the parent's responsibility to call the school, not the school's responsibility to call the home.

When a student returns from an absence, a note stating the date(s) of absences, the reason for the absence and the signature of the parent must be brought to the Attendance Office.

### **LATENESS**

When a student is late to school, they must bring a parent's signed note stating the time of arrival to the building and the reason for the lateness to the Attendance Office. Too many latenesses may result in administrative action.

### **EARLY DISMISSAL**

Parents who wish to have their child excused for an early appointment that cannot be made during non-school time must send a note stating the reason for the early dismissal and the student must bring the note to the Attendance Office. When the parent picks up the student from school, the parent must report to the Attendance Office to sign the student out. **Please bring identification to school when picking up your child.**

### **CODE OF CONDUCT**

The Code of Conduct will be reviewed with the students during the first week of school. The Board of Education Code of Conduct Policy can be found on the District's website.

### **AIDS EDUCATION (6<sup>th</sup> Grade Only)**

The regulations of the New York State Commissioner of Education state that all schools must provide students with instruction about AIDS. The regulation further states, ***"No pupil shall be required to receive instruction concerning the methods of prevention of AIDS if the parent or legal guardian of such pupil has filed with the principal of the school, a written request that the pupil not participate in such instruction with an assurance that the pupil will receive such instruction at home."***

Parents wishing to exclude their child **from AIDS instruction** may do so by completing the letter of exemption and returning it to the Guidance Office.

### **GENERAL INFORMATION**

1. **Bicycles** may be ridden to school, but walked on school property and must be locked in the bicycle racks provided. The school is not responsible for any damage or theft.
2. **Lockers** are the property of the school and provided for student use. **DO NOT give your combination to anyone, and do not keep valuables in your locker. When reporting for physical education or a sport activity, give valuables to your teacher or coach (do not leave them in your locker).** Student must secure their personal belongings at all times.
3. **Fire and Emergency Evacuation**: All fire alarm signals must be considered as the “real thing.” Students must follow the directions of the teacher who will review the evacuation procedures.  
Students are warned that the pulling of a false alarm is a criminal act punishable by a fine or imprisonment. The school will prosecute to the full extent of the law anyone who perpetrates this crime.
4. **Cafeteria**: Student may buy or bring their lunch to school. All food must be consumed in the cafeteria. Weather permitting and with the cafeteria teacher’s permission, students may be permitted outside at recess time.
5. **Homework**: Students are assigned homework, which in most cases does not exceed 30 minutes per class. However, a student always has homework even if specific assignments are not given by the teacher. This work may include rewriting notes taken in class, reading, practicing procedures, reading, organizing, reading related materials and reading, reading, reading...!
6. **Health Services**: If a student becomes ill during the school day, the student should request a pass from their teacher and go to the school nurse.
7. **Library**: The school library is open all day. Students may use the library if they are given a pass from a subject teacher or if the Librarian issues the pass for lunchtime use.
8. **Books**: Textbooks are issued to students at the beginning of the school year. Fees will be charged for missing or misused books.
9. **Need to Ride another Bus**: If a student needs to take a different bus home, a note from the parent must be brought to the Attendance Office secretary during the homeroom period. The parent will be contacted for verification.

10. **Electronic devices** All students should bring their **Districted-Issued Chromebooks** to school every day, fully-charged. iPads, cellular phones, laser pens, electronic games/devices, portable radios, etc., not related to the academic school day are to remain at home for their safety and security. The school **cannot and will not be responsible** if they are lost, stolen, or broken.
11. **Leaving school:** Once students are on school grounds in the morning, they are to remain on campus for the entire day. Leaving school grounds is not permissible. This includes going to 7-11 prior to the start of the school day or after school. Once a student enters school grounds they are prohibited from leaving without permission.

### **PARENT TEACHER ASSOCIATION**

The first PTA meeting is scheduled for **Thursday, September 14, 2023 at 7:00 p.m.** Everyone is invited to join and participate. Membership forms for joining and participating in our PTA will be on the Ronkonkoma Middle School website.

### **OPEN SCHOOL NIGHT**

Open School night is scheduled for **Wednesday, September 13, 2023, at 7:00 p.m.** Further information will follow via website.

### **CO-CURRICULAR ACTIVITIES AND SPORTS**

We encourage all students to participate in school activities. Announcements will be made regarding all scheduled meetings. More detailed information regarding clubs and activities will be forthcoming and is also on our website and in the Agenda Book.

We look forward to a productive new school year. See you in September!!! Enjoy the rest of the summer.

Sincerely,



Joseph C. Licato, Principal

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