



CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP
CENTRAL OFFICES
780 Ocean Avenue, Bohemia, New York 11716-3629

Lynda G. Adams
Superintendent of Schools

Stuart Pollak, Principal
Brian Wrinkle, Assistant Principal
Sycamore Avenue School
745 Sycamore Avenue
Bohemia, New York 11716
(631) 244-2261

Dear Parents/Guardians:

This letter's purpose is to outline how parents and Sycamore may communicate electronically.

1. Email between teachers and parents is an effective form of communication; however, it does have its limitations. Please refer to the accompanying letter about the most effective ways to communicate with teachers via email.
2. If you have not created a parent portal account, forgotten a password, or need any other information about the portal, please go to this website: http://www.ccsdli.org/community/parent_portal_information.
3. My goal is to send information via email to the Sycamore community through the *School Messenger Service*. This is the same service we use to create the automated phone calls. It has the capacity to send emails and SMS messages as well. Please follow the directions on the reverse side of this page to ensure that the most updated contact information is in the system.
4. On the front page of the website is the *Virtual Backpack*. This is where notices that are regularly distributed in class will be posted. This will include notices from the District, our PTA, outside groups (e.g. scouts, sports leagues) as well as notices from the school. These could be notices sent to the entire district or only from Sycamore. The plan is to transition into the *Virtual Backpack*. This means that, temporarily, hard copies will be sent home along with the use of the online posting. A date when paper notices will stop will be provided when it is decided upon as a district.
5. If you have not done so already, please submit your email address to our PTA as they are working towards electronic communication as well. Your updated email on the parent portal is NOT given to the PTA. You would need to submit your preferred email address directly to the PTA. They have a form on the PTA link of the Sycamore website.
6. Please make a habit of checking the website frequently and follow the school's twitter account noted at the bottom of this page.

Hard copies of all notices will be provided to those who request them. We certainly understand that for some families, lack of Internet access could be an issue. However, if you have Internet access, I highly encourage you to take advantage of electronic communication.

If you have suggestions on how to improve the systems we put in place, do not hesitate to let me know. It is my goal to create an electronic communication system that is convenient and efficient for you.

Finally, let us not forget that no form of communication replaces the benefits of *talking*. Though we are taking advantage of the benefits of accessible technology, none of it replaces the value of *conversation with school staff* about your child's growth and wellbeing.

Very truly yours,

Stuart Pollak, Principal

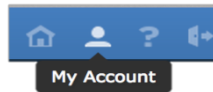
Instructions for Updating Contact Information

The instructions on this page are to update your contact information on the school database, eSchool. I am asking everyone to go through this process to ensure that this information is correct. It should take a few minutes.

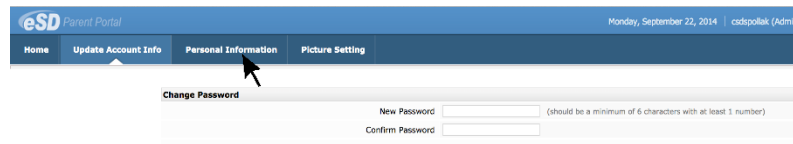
1. Logon to your account on the PARENT PORTAL. If you do not have an account for the parent portal, please go to the following website:

http://www.ccsdli.org/community/parent_portal_information.

2. Click on the "My Account" icon in the upper right corner of the screen.



3. The image below is the top portion of the screen after you click on "My Account". DO NOT enter in any changes on this page!! This will not update your information where it is needed for the purposes of this letter. While on this page, click on the "Personal Information" tab.



4. This is where you may check to see if your current information is accurate. If it isn't, then it is important that you update your phone numbers and email address as soon as possible.

A screenshot of the 'Personal Information' page in the eSD Parent Portal. The page displays a form for updating personal information, including sections for Basic Information, Phone Information, and Email Information. The 'Personal Information' tab is selected in the navigation bar.

The information listed below reflects what is currently stored in the district's student management system. To add or update your personal information, please enter your changes below and click "Update Personal Info".

Basic Information

Salutation: Mr. [dropdown]
* First Name: [input field] * Last Name: [input field]
* Gender: Female Male Education Level: --Select-- [dropdown]
Mailing Address: [input field]

Phone Information

Add Phone [button]

Delete	Phone No	Phone Ext	Phone Type	Unlisted	Phone Priority
X			Home Phone	<input checked="" type="checkbox"/>	1
X			Cell Phone	<input checked="" type="checkbox"/>	2
X			Work Phone	<input checked="" type="checkbox"/>	3

Email Information

Add Email [button]

Delete	Email Address	Email Type
X		HOME

Update Personal Info [button]

CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP

CENTRAL OFFICES

780 Ocean Avenue, Bohemia, New York 11716-3629

Lynda G. Adams, Ed.
Superintendent of Schools

Stuart Pollak, Principal
Brian Wrinkle, Assistant Principal
Sycamore Avenue School
745 Sycamore Avenue
Bohemia, New York 11716
(631) 244-2261

Dear Parent/Guardian:

E-mail may be a fast and convenient way for you to communicate with staff members, but it is not necessarily the best way to receive an immediate reply or convey a message. Some teachers read their e-mail messages in the morning before school, some read them at the end of the day, and some read them during the school day. Many teachers prefer to use the phone to speak directly to parents.

For these reasons, please remember if you choose to send an e-mail message to a member of our professional staff, you may not receive an immediate reply. In fact, you may not receive an e-mail response since each staff member will determine how best to respond to you.

When using e-mail:

- ***Please send only non-vital messages by this medium.*** For example, do not use e-mail to inform a teacher *or the main office* that your child is leaving early. A teacher may not have read your message in a timely fashion. Instead, ***call*** the main office to be sure your message is received and clearly understood. E-mail correspondence with schools is not an effective mode of communication for emergency purposes.
- ***Allow an appropriate time for a reply.*** It is not expected that staff read or respond to email on non-school days. Please consider this when sending an email. For example, if you send an email on Friday afternoon, you may not get a response until Monday or Tuesday.
- ***Your child's academic progress, learning expectations, or behavioral issues are best addressed through a telephone conversation or by scheduling a personal conference with your child's teacher.*** An e-mail message on these matters is not appropriate and open to miscommunication/misinterpretation of important issues. Using email to schedule an appointment would be appropriate.
- ***Please remember that e-mail is not confidential.*** Confidential information should be conveyed by phone or personal contact.
- ***Please identify yourself in the 'subject' line of your e-mail message*** and, if appropriate, the name of your child. Emails that come from an address that staff does not recognize are at risk of being deleted before it is read. This is because many viruses are disguised in email.
- ***For all medical or health concerns,*** please contact your child's school nurse by phone.
- ***Please keep all contacts professional.*** Jokes, special stories, chain letters or commercial solicitations are inappropriate, may be viewed as offensive, and reduce valuable teaching time.

We look forward to continuing positive communication, and we appreciate your continued support and cooperation.

Very truly yours,

Stu Pollak, Principal

CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP
CENTRAL OFFICES

780 Ocean Avenue, Bohemia, New York 11716-3629

Lynda G. Adams, Ed.
Superintendent of Schools

Stuart Pollak, Principal
Brian Wrinkle, Assistant Principal
Sycamore Avenue School
745 Sycamore Avenue
Bohemia, New York 11716
(631) 244-2261

August 30, 2017

Dear Parents/Guardians:

This letter is of great importance. Connetquot is implementing a new visitor management system. Please expect the following:

1. **EVERYONE MUST PRESENT IDENTIFICATION WITH EACH VISIT TO THE SCHOOL.**
This means everyone regardless of whether we know you or not.
2. *During your first visit, your driver's license will be scanned, and your picture will be taken.*
3. *With each subsequent visit, the office will be required to scan your license, which will be linked to your picture in the computerized system.*
4. *A sticker indicating the purpose of your visit will print. It must be worn and visible during your visit.*
5. *The sticker MUST be returned to the main office before you leave the building.*
6. *All visitors must exit through the main office.*

I ask for your patience as we anticipate a few kinks to the system. Please keep in mind that safety will always be our highest priority, and we are grateful for this important upgrade in security. We will continue to work towards smooth implementation without sacrificing safety.

Thank you for your understanding and your contribution to ensuring the safest environment for all Sycamore children.

Very truly yours,



Stuart Pollak
Principal
September 2018

CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP

CENTRAL OFFICES

780 Ocean Avenue, Bohemia, New York 11716-3629

Lynda G. Adams, Ed.
Superintendent of Schools

Stuart Pollak, Principal
Brian Wrinkle, Assistant Principal
Sycamore Avenue School
745 Sycamore Avenue
Bohemia, New York 11716
(631) 244-2261

Dear Parents/Guardians:

This letter is to inform you of two very important procedures that will be enforced in the interest of our children's safety and security. Please read them carefully, and if you have any questions, do not hesitate to contact me.

EARLY MORNING ARRIVALS

We do not have the proper supervision to monitor children prior to 8:55a.m. safely. Children cannot be permitted to walk to their classrooms until 9:05a.m. In the past, many children have been dropped off as early as 8:30a.m., and we are simply unable to supervise them safely. Therefore, I am unable to permit children to enter the building before then, unless they are in an early morning program such as band, orchestra, or chorus. ***Early morning music programs begin at 8:20am.*** Please do not leave your child at the school before then.

If you are in need of early morning childcare, you can contact SCOPE at 360-0800. Thank you for your understanding regarding this issue.

“WALKER” SIGN-OUT DURING DISMISSAL

We have developed stringent procedures that need to be followed for the safety of all children. It is imperative that everyone follows these procedures, so there is no confusion during this very important time of the day.

1. All “walkers” who are assigned a bus, but are being signed-out, must submit a note to a teacher. If a child is picked-up by a person other than the child's parent, it must be indicated on the note exactly who will be responsible for signing out the student.
2. A teacher will accompany the “walkers” from each grade level to the cafeteria. Teachers will be stationed behind cafeteria tables ready to greet you with the sign-out sheet. The students will be standing behind them and will not be released until they are signed out by you or a previously arranged designee. ***Please be prepared to show photo identification. All Parents must show ID every day. The teachers are directed by school administration to escort any parent without ID to the main office before we release any children. Your cooperation with this is essential to ensure the safest possible procedure.***

Children are only allowed to play on the playground after dismissal if their own parent supervises them.

Daily, during dismissal, the cafeteria gets very crowded with the number of children who get picked up. In an effort to reduce this number, I ask you to consider the necessity of driving your child from school. All of us in the school certainly understand that there is often a need, and by all means, you are welcome to pick-up your child on any day. If your child is having difficulty while riding the bus, please contact Ms. Michelsen, Mr. Wrinkle, or myself, so we may help create a more positive experience for your child on the bus.

Once again, I appreciate your understanding as we understand that some of these procedures could be inconvenient; however, we will never compromise your child's safety. If you have any questions, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in cursive script that reads "Stuart Pollak".

Stuart Pollak
Principal



CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP

CENTRAL OFFICES

780 Ocean Avenue, Bohemia, New York 11716-3629

Lynda G. Adams, Ed.D.

Superintendent of Schools

Stuart Pollak, Principal

Brian Wrinkle, Assistant Principal

Sycamore Avenue School

745 Sycamore Avenue

Bohemia, New York 11716

(631) 244-2261

August 2018

Dear Parents/Guardians:

The procedures outlined in this letter are extremely important to maintain the safest possible environment for dropping your children off in the morning.

Please adhere to them.

If you drive your children to school, the designated drop-off area is along the north side of the building near the rear entrance to the cafeteria. It is necessary to join the line of cars alongside the curb adjacent to the building. *If you choose to use this line, please do not leave your car to walk your child into the building.* This will delay the line, which causes gridlock for our buses, and it creates a backlog of cars onto Sycamore Avenue. Before letting your children out of the car, drive forward towards the back gate until you are one of the front two cars on the line. A staff member will be there to greet your children at the curb. There will be additional staff members in the cafeteria to greet and supervise your children as well.

Please do not pass any cars along this line as this is unsafe for pedestrians. Finally, autos moving along the roadway circling the parking lot should only move in a single counterclockwise direction. Therefore, please refrain from turning around to exit just past the bus driveway.

Of course, you are more than welcome to walk your child into the building. If you choose to do so, then it is necessary for you to park your car in the parking lot and walk your child in the front entrance.

Thank you for your assistance with this matter. Though these precautions may be a bit inconvenient, please remember that it is in the best interest of everyone's safety. If you have any questions or concerns, do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Stuart Pollak".

Stuart Pollak

Principal



CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP

CENTRAL OFFICES

780 Ocean Avenue, Bohemia, New York 11716-3629

Lynda G. Adams, Ed.D.

Superintendent of Schools

Stuart Pollak, Principal

Brian Wrinkle, Assistant Principal

Sycamore Avenue School

745 Sycamore Avenue

Bohemia, New York 11716

(631) 244-2261

IMPORTANT STUDENT PICK-UP INFORMATION

I want to take this opportunity to thank everyone in the Sycamore community for respecting the procedures that are in place. Though signing-in, wearing badges, waiting for your children, etc. can be somewhat inconvenient, procedures such as these are necessary so that we may provide the safest, most efficient environment possible for your children.

- As in the past, all walkers will be escorted to the cafeteria by a teacher.
- Students will not be released or signed out by **any** individual other than their parent/guardian without written notification. If you are in a situation when a written note was unable to be sent to us, please call the main office. The office staff will communicate with the appropriate staff member.
- Students will be released **ONLY** after a **photo identification** is presented to the releasing staff member. During the school day, this could be one of the main office secretaries. If your child is a “walker” being released in the cafeteria at the end of the day, this would be the covering teacher. Please keep in mind, though we know many of you well, **EVERYONE** must show photo identification everyday.
- I remind you that the covering teacher is responsible for several children at once and needs to ensure that they are all signed-out correctly. Therefore, I thank you in advance for your patience if there are days when you need to wait for the teacher’s attention.

Please keep in mind that all school personnel is following administrative directives when abiding by these procedures. I understand the inconvenience some of this may cause, but we try our best to balance current societal demands with our desire to be a welcoming, nurturing school. Any questions, concerns, or input is welcome, so please do not hesitate to call my office if you have the need.

Very truly yours,

Stuart Pollak

Stuart Pollak

Principal



CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP

CENTRAL OFFICES

780 Ocean Avenue, Bohemia, New York 11716-3629

Lynda G. Adams, Ed.D.

Superintendent of Schools

Stuart Pollak, Principal

Brian Wrinkle, Assistant Principal

Sycamore Avenue School

745 Sycamore Avenue

Bohemia, New York 11716

(631) 244-2261

August 2018

Dear Parents/Guardians:

This letter is to inform you of the procedures for guests attending special events during the school day. Parents are a vital component of our learning community and their participation and attendance are always appreciated. The procedures outlined below are designed to help staff, students, and parents have a safe and enjoyable experience during your visit to our school. Please read them carefully, and if you have any questions, please contact me.

Arrival

- Please arrive a few minutes early to sign in and ensure a prompt start to your event.
- Use the designated entrance. Your child's teacher will direct you to the appropriate entrance for your event, which will be either the main entrance, or southern entrance nearer to the atrium.
- All adult guests must have a government issued ID.
- Please sign in next to your child's name on his or her dedicated class list.
- Proceed directly to your event.

Departure

- If you are signing your child out, you must sign out with your child's teacher.
- Exit through the same door that you entered. Please do not walk throughout the school.
- Please keep in mind that there are many parents who would like to sign-out siblings after special events. This could overwhelm the office, which creates a potentially unsafe environment for all children. **It would be helpful and safer to allow your other children to take the bus home.**

I would like to thank you for your continued support of student achievement here at Sycamore Avenue Elementary. Your attendance at special events brings even greater value to all the effort your children put in to their work. Please know the above guidelines will be enforced for the safety and security of all students. I appreciate your understanding and look forward to seeing you in the building.

Best,

A handwritten signature in black ink that reads "B. Wrinkle".

Brian Wrinkle

Assistant Principal



BACK TO SCHOOL

Sycamore Avenue Elementary School
Stuart Pollak, Principal

You are cordially invited to join us on
Monday, September 17, 2018
BACK TO SCHOOL NIGHT

	Monday September 17 th
7:00 p.m.- 7:25 p.m.	Kindergarten 1 st Grade
7:30 p.m.- 7:55 p.m.	2 nd Grade 3 rd Grade
8:00 p.m.- 8:25 p.m.	4 th Grade
8:30 p.m.- 8:55 p.m.	5 th Grade

SPECIAL AREA TEACHERS WILL BE IN THEIR CLASSROOMS BETWEEN 6:30 and 7:00 PM.

Please remember that this is an evening designed for teachers to present their classroom programs and to address questions and concerns regarding these programs. If you have specific concerns about your child, please make an appointment with your child's teacher. This evening is intended for parents and teachers.

Please do not bring children.

*Refreshments will be available throughout the evening
courtesy of the PTA.*



CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP
CENTRAL OFFICES
780 Ocean Avenue Bohemia, NY 11716-3629

Lynda Adams, Ed.D.
Superintendent of Schools

Stuart Pollak, Principal
Brian Wrinkle, Assistant Principal
Sycamore Avenue School
745 Sycamore Avenue
Bohemia, New York 11716
(631) 244-2261

August 2018

Dear Parents/Guardians:

I ask for your understanding and cooperation with regard to electronic devices. Please be aware that all electronic devices (including but not limited to cellphones, MP-3 players, CDs, Walkman's, I-Pods, PSP's, iPads) must be turned off and out of view at all times during the school day. This includes the cafeteria during lunch as well as on the bus. **Preferably, these items should remain at home.** We will inform you that we do not investigate "misplaced" and or stolen devices. We strongly urge you to ensure that your children leave these devices at home.

I would like to emphasize that cellphones, in particular, can be quite disruptive. Their audio, video, and photo capabilities along with their access to the internet, risk the privacy of other students. However, I certainly understand parents' desire to be connected to their children via cellphone especially if they may not be going directly home after school. If you want your child to have a cellphone, the phone must be turned off and in their backpack during the entire school day. If they have a need to contact you, they will be allowed to do so in the main office. All contact from parents must be made through the main office.

If a child is seen with an electronic device, the classroom teacher is instructed to give the child a verbal warning to put it away. If the child takes it out again, the phone will be confiscated. If the child is seen using the audio, video, or photo functions the phone will be confiscated immediately and brought to me. Please understand that this is to ensure that the instructional integrity of the day is not disrupted as well as preserve the privacy of other students. We understand kids' excitement when owning a cellphone and how much they enjoy using it. We will do our best to use any incident as an opportunity to teach the balance between the device's fun and functionality with its appropriate use.

Thank you for your understanding regarding these issues. If you have any questions, please contact me.

Very truly yours,

Stuart Pollak

Stuart Pollak
Principal



CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP

CENTRAL OFFICES

780 Ocean Avenue Bohemia, NY 11716-3629

Lynda G. Adams, Ed.D.
Superintendent of Schools

Stuart Pollak, Principal
Brian Wrinkle, Assistant Principal
Sycamore Avenue School
745 Sycamore Avenue
Bohemia, New York 11716
(631) 244-2261

September 2018

Dear Parents:

The Physical Education Department of the Sycamore Avenue School would like to request the following for all students this 2016/2017 school year:

- 1.) **SNEAKERS** -- with either laces or velcro straps
Not Acceptable: Roller skating sneakers, slip-on sneakers or shoes that look like sneakers.
(These shoes have heels and not sneaker bottoms).
NO WEDGE OR PLATFORM SNEAKERS.
- 2.) Comfortable clothing on P.E. days, so parents, please refer to your child's P.E. schedule.

All students in grades K-5 **MUST REMOVE ALL THEIR JEWELRY BEFORE PARTICIPATING IN P.E. CLASSES.** This includes earrings, watches, rings, necklaces. Please provide your child with a container in which to place their belongings. The P.E. teacher, nor the school, will be responsible for these items. **Jewelry wearing during class is a safety concern and will not be permitted at any time. Toys are not permitted in the gym.** This includes all fad toys such as bean bag animals, etc.

Thank you for your cooperation, and we look forward to fun and safe physical education school days.

Sincerely,

Victoria Nocco
William Procaccini
Paul Rondinella
Physical Education Teachers
SYCAMORE AVENUE SCHOOL

CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP

CENTRAL OFFICES

780 Ocean Avenue Bohemia, NY 11716-3629

Lynda G. Adams, Ed.D.
Superintendent of Schools

Stuart Pollak, Principal
Brian Wrinkle, Assistant Principal
Sycamore Avenue School
745 Sycamore Avenue
Bohemia, New York 11716
(631) 244-2261

August 2018

Dear Parents:

Connetquot Central School District is excited to offer MySchoolBucks®! This online payment service provides a quick and easy way to add money to your student's meal account using a credit/debit card or electronic check. You can also view recent purchases, check balances, and set-up low balance alerts for FREE!

MySchoolBucks provides:

- Convenience - Available 24/7 on the web or with the Mobile App for your iPhone, Android or Windows phone!
- Efficiency- Make payments for all your students, even if they attend different schools within the district. Eliminate the need for your students to take money to the school.
- Control- Set low balance alerts, view account activity, recurring/automatic payments & more!
- Flexibility- Make payments using credit/debit cards and electronic checks.
- Security- MySchoolBucks adheres to the highest security standards, including PCI and CISP.

Enrollment is easy!

1. Go to www.MySchoolBucks.com and register for a free account.
2. You will receive a confirmation email with a link to activate your account.
3. Add your students using their school name and student ID.
4. Make a payment to your student's accounts with your credit/debit card or electronic check.
A program fee may apply. You will have the opportunity to review any fees and cancel if you choose before you are charged.

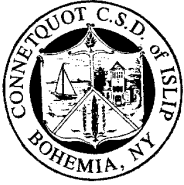
If you have any questions, contact MySchoolBucks directly:

- parentsupport@myschoolbucks.com
- 1-855-832-5226
- Visit myschoolbucks.com and click on Help/FAQ's

Thank you,

SYCAMORE AVENUE SCHOOL

CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP
Pupil Personnel Services
780 Ocean Avenue Bohemia, NY 11716-3629



Lynda G. Adams, Ed.D.
Superintendent of Schools

Gail E. Santo
Director of Pupil Personnel Services
Telephone: (631) 244-2215
FAX: (631) 699-0320

August 2018

Dear Parents and Guardians:

On July 24, 2000, the New York State Department signed into law the Safe Schools Against Violence in Education Act (Project SAVE). This legislation applies to all schools in New York State and is designed to ensure that schools remain safe and responsive to an emergency situation. It seeks to prevent incidents of violence and disruptive behavior in our schools and clearly codifies ways to intervene in unsafe situations using all available resources.

One important provision of Project SAVE is the requirement that all school districts develop and adopt a Code of Conduct for all students, teachers, other school personnel, parents, and visitors. The Code of Conduct is a compilation of the rules that apply to all individuals on school property, on school buses and at all school functions including field trips and athletic events both home and away. Additionally, it is required that parents or those in parental relation, be given, prior to the opening of school, the "plain language" summary of the Code of Conduct. Students also must receive a detailed explanation of the code during the first week of school.

The Code of Conduct, adopted by the Connetquot Board of Education, identifies the various roles and responsibilities of students, parents, school personnel and the Board of Education. It provides specifics regarding unacceptable dress and inappropriate behavior on school property for all those who come to school on a daily basis and for those visitors who come less frequently. It identifies consequences, with due process, for improper behavior, especially violent behavior and behavior identified as substantially disruptive. The Code of Conduct also gives teachers the authority, with some administrative oversight, to remove students from class for up to two class periods for disruptive behavior.

The provisions of the Code of Conduct do not differ significantly from those rules and regulations that have been in effect for many years in the Connetquot School District. It is important, however, to codify the rules and regulations, and share them with the essential partners in order to continue to provide a safe and orderly school environment where students may receive and school personnel may deliver quality educational services without disruption or interference.

Attached you will find an abridged version of the 2014-2015 Code of Conduct. Copies of the code in its entirety are available in each school building's library, the district clerk's office in the administration building, and on our website: www.ccsdli.org.

Sincerely yours,

A handwritten signature in cursive script that reads "Stuart Pollak".

Principal

CONNETQUOT CENTRAL SCHOOL DISTRICT OF ISLIP
Pupil Personnel Services
780 Ocean Avenue Bohemia, NY 11716-3629

Lynda G. Adams, Ed.D.
Superintendent of Schools

Gail E. Santo
Director of Pupil Personnel Services
Telephone: (631) 244-2215
FAX: (631) 699-0320

September 2018

Dear Parent/Guardian,

On Friday, September 11th, our school will pause for reflection on the anniversary of the 9/11 tragedy.

As a school staff, we hope to provide the most respectful, educational, and age-appropriate observance of this day. We believe it is of great importance to acknowledge the victims of the tragedy and those who heroically sought to assist them. Therefore, on the morning of September 11, after the *Pledge of Allegiance*, I will ask our school community to participate in a "Moment of Silence" to honor the memory of those who gave their lives or risked their own safety to help others. Additionally, in each fifth-grade class, there will be a brief, guided group discussion on the meaning of 9/11 for Americans. The discussion will be co-led by the classroom teacher, Ms. Michelsen (our Youth & Family Services Coordinator) and me. We hope to help our fifth graders focus on the courage, compassion, and unity of purpose so loudly demonstrated by Americans on that day and the days thereafter.

Please use your own parental judgment in addressing 9/11 with your child. If we can be of any assistance, or if you have any questions, please don't hesitate to call.

Sincerely,



Stuart Pollak
Principal

PLEASE MARK YOUR CALENDARS AT HOME WITH THESE IMPORTANT DATES FOR THE 2018-2019 SCHOOL YEAR:

First Day of School:	Thursday, September 6, 2018
School Hours:	9:05 a.m. arrival – 3:35 p.m. dismissal Children arriving at 9:15 or later must sign-in at the Main Office and will be considered late.
Open House:	Monday, September 17th
Half-Day Conferences: (12:05 pm dismissal)	Friday, December 7th Wednesday, December 12th Friday, April 5th Thursday, June 13th
Evening Conferences:	Wednesday, November 28th (6:00-8:00 p.m.)
School Closings:	Monday, September 10 th , Tuesday, September 11th Wednesday, September 19 th Monday, October 8 th Tuesday, November 6 th Monday, November 12 th Wednesday-Friday, November 21 st -23 rd December 24 th -January 2, 2019 Remainder of year closings to follow.

SYCAMORE AVENUE ELEMENTARY SCHOOL
745 Sycamore Avenue
Bohemia, NY 11716-3500

NOTICE TO PARENTS

TO: ALL PARENTS/LEGAL GUARDIANS OF STUDENTS ATTENDING
TITLE I SCHOOLS

FROM: Stuart Pollak, Principal

DATE: SEPTEMBER 2018

As a parent of a student at the Sycamore Avenue School, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teachers and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- Whether the New York State Education Department has licensed the teacher for the grades and subjects he or she teaches
- Whether the New York State Education Department has decided that the teacher can teach in a classroom without being licensed under state regulations because of special circumstances
- The teacher's college major; whether the teacher has any advanced degrees and , if so, the subject of the degrees
- Whether any teachers' aides, instructional assistants, or paraprofessionals provide services to your child, and if they do, their qualifications.

Connetquot is pleased to inform you that all of our classroom teachers are duly certified by the New York State Education Department and are teaching within their certification area(s). Additionally, every instructional assistant hired within the Connetquot Title I Program has, as a minimum, a BA degree in Elementary Education, Special Education, or Reading from an accredited four-year college; additionally, many hold Masters' degrees as well.

If you have such questions about any of your child's teachers, I welcome you to call me at 244-2261.

